

## UPDATE

Week of March 28, 2011

### **SUPERINTENDENT-ELECT DR. JOHN DEASY RESPONDS TO AALA**

*For the past several weeks, AALA has requested information from District senior staff regarding proposed budget reductions for the 2011-2012 school year. Superintendent **Ramon Cortines** and Superintendent-Elect **Dr. John Deasy** have regularly publicized the “worst case scenario” of a \$408 million shortfall for the next school year. Senior staff has commented on the need to close some schools and consolidate other sites. Further, they have proposed the reduction of E basis to D basis for school administrators at Title 1 schools. If it comes to pass, this cut eliminates 8 days of employment and, most assuredly, will impact negatively the openings of schools for the 2011-2012 school year. Experienced school administrators, very few of whom make up the crowded 24<sup>th</sup> floor, know that if a school does not initially open smoothly, it often continues to struggle for the balance of the school year.*

*We had asked that Dr. Deasy respond to some basic questions so that AALA, as we did last year, could assist our members and the District in determining how parallel savings could be accrued while maintaining properly staffed schools with administrators so as to insure a safe educational environment for the students. It should be noted that last spring AALA, in conjunction with several administrative organization executive board members, saved at least 150 administrative positions and identified alternative budget cuts, which helped to preserve safety and some school instructional programs initially recommended for elimination by senior staff.*

*On Wednesday, March 23, 2011, Dr. Deasy provided the following responses to AALA’s questions:*

#### **List of schools closing or consolidating in 2011-2012 (subject to change)**

Options Sites, as of 3/10/11:

1. Mission – students will return to home school or another Options site in LD2
2. Monterey – students will attend Garfield
3. Pueblo – students will attend Lincoln
4. Newmark – students will attend Whitman or Highland
5. Hope – students will attend Johnson CDS or Y.O.U.
6. Rodia – students will attend Johnson CDS or Y.O.U.
7. Patton – students will attend Angel’s Gate
8. Combine Phoenix and Cheviot Hills

Magnet Center

1. Fashion Careers Magnet will be combined with Downtown Business Magnet

**DR. DEASY RESPONDS TO AALA QUESTIONS (Continued)**

**List of schools where principal will be administering two sites (subject to change)**

Addams HS	Enadia Elementary School	Odyssey HS
Amanecer Primary Center	Evergreen HS	Olympic Primary Center
Ann EL	Grey HS	Owensmouth HS
Avalon Gardens EL	Highland Park HS	Playa Del Rey EL
Avalon HS	Hollywood Primary Center	Richard Riordan Primary Ctr
Bellingham Primary Center	Hooper Avenue PC	Richland EL
Boyle Heights HS	Independence HS	Rockdale EL
Brainard EL	John R Wooden High School	San Antonio HS
Broadacres EL	Lafayette Park Primary Ctr	San Pascual EL'
Broadway EL	Lake Street Primary School	Sierra Vista
Brockton EL	Latona EL	Solano EL
Cal Burke HS	Leapwood EL	Stanford Primary Center
Carmen Lomas Garza PC	Leonis HS	Stoney Point HS
Center for Enriched Sciences	Lewis HS	Thoreau HS
Clifford EL	Lexington Avenue PC	Valley View EL
Danny J Bakewell Sr PC	Macarthur Park Primary Ctr	Van Ness EL
Dr James Edward Jones PC DG	Mariposa-NABI Primary Ctr	View Park Contn HS
Eagle Tree Contn HS	Martha Escutia PC	Washington Primary Center
Earhart HS	Metropolitan HS	Whitman HS
Einstein HS	Middleton Primary Center	Wilshire Crest EL
Ellington HS	Moneta HS	
Elysian Heights EL	Mt Lukens HS	

**Dollar equivalent of the lost of 31,000 Title 1 Students**

Depending on the poverty status of the Title 1 school, the dollar equivalent of the loss per Title 1 student is as follows:

K-12: 65-100% Poverty status: \$687

K-12: 40-64.99% Poverty status: \$472

**Dollars savings gained by the reduction of school administrators to D basis (subject to change)**

The expected savings from changing school administrators to D basis is \$2.2 million.

*In response to an AALA Public Records request, the District has indicated that well over \$5 million has been spent on the Response to Intervention (RTI) program during this school year. AALA wonders if these funds could have been better used to support student instruction and safety at schools. For starters, AALA recommends that for the 2011-2012 school year \$2 million of these funds be used to retain E basis for school administrators as opposed to its current use in support of RTI. Additional information on RTI and related matters may appear in future Updates.*

*Now that the District has finally shared the budget information AALA requested, we will continue analyzing their proposed budget cuts. We will also schedule meetings with organization representatives and those directly affected by the cuts to seek their assistance with the analysis so that we may inform senior staff of more viable and appropriate budget reductions, if necessary.*

**LAUSD TEACHING & LEARNING FRAMEWORK and EVALUATION**

*Over 20 AALA members participated in the second full-day meeting of the Teaching & Learning Framework taskforce on March 5, 2011, along with teachers, central office personnel, parents and community members. Many additional administrators responded to a survey about the Framework, recommended changes via e-mail or expressed their views at focus group meetings. AALA thanks all who contributed your thinking, despite LAUSD's sparse resources and your extremely limited time.*

*At the March 5 meeting, many participants asked about the difference between the Framework and the new evaluation system for teachers and administrators being developed by the District. Given the fact that administrator evaluation is a negotiable component of the AALA/LAUSD collective bargaining agreement, AALA President **Dr. Judith Perez** posed the question to Superintendent-Elect **Dr. John Deasy**, who responded on March 17, 2011, as follows:*

Thank you for your interest and involvement in the development of the LAUSD Teaching & Learning Framework, and for recruiting your members to participate in the process such that their voices have played a key role in the development of our framework. Thank you also for the opportunity to directly answer one of the questions you said some of your members have raised regarding this work:

**What is the difference between the Teaching & Learning Framework and new evaluation processes for educators in LAUSD?**

I am happy to address this.

Our Teaching & Learning Framework, which has been collaboratively developed with our stakeholders, will describe and define great teaching. It will provide a common language to discuss instructional practices and articulate clear expectations for effective teaching practices. This, in turn, provides a common foundation for our professional development and support activities, our recruitment and selection practices and expectations for those new to our system, and such instructional tools as lesson design or data analysis. Our Teaching & Learning Framework will speak not to what we teach, but instead to how we teach in LAUSD.

As we also build our new multiple measure evaluation system, we can use this framework as the anchor for the way we measure classroom practice, which as you know, I believe should be the lion's share of any performance appraisal discussion or process. Having a Teaching & Learning Framework, with corresponding descriptors of practice (or rubrics), allows us to clearly align our expectations for all of our educators as they work to ensure the success of all students.

While the Teaching & Learning Framework will be used to anchor part of our multiple measure evaluation system, it is, at its core, an instructional tool to help us identify and learn from great practice, as well as a tool to identify, highlight and provide specific support for areas of growth.

I look forward to our continued partnership in this work as we work together to ensure that all students in LAUSD graduate college-prepared and career-ready.

## HEALTH BENEFITS FAQ

*Topic: Student Verification Notices*

**Why did I get a notice for student verification?** Under the Patient Protection and Affordable Care Act (PPAC) student status isn't required for medical coverage for dependents to age 26.

Provisions of the PPAC do not apply to dental and vision coverage. Student verification is required for District dental and vision coverage for dependent children 19 through 25 years of age.

**What is the enrollment requirement to qualify for vision and dental benefits?**

Your dependent must be a full-time student, enrolled in a minimum of eight (8) semester units or 12 quarter units at an accredited college, university, or trade school.

**When must I return the Student Verification information?**

The required student verification form is due April 30, 2011. Send via fax to 213.241.4247 or mail to Benefits Administration, P.O. Box 513307, Los Angeles, CA 90051-1307. If you send a fax, please retain your confirmation notice. If the District does not receive your form by April 30, 2011, your dependent's dental and vision coverage will be dropped effective April 30, 2011.

**What if I miss the deadline?**

If you miss the April 30 deadline, you may still submit the verification form. Coverage, however, becomes effective on the first of the following month after the District receives the form.

**For questions, contact Benefits Administration at 213.241.4262.**

## EMERGENCY PREPAREDNESS IN SCHOOLS

*ALA wishes to thank **Connie Moore**, Director of Nursing, LAUSD Nursing Services, for providing this information.*

The catastrophic events in Japan caused by their massive earthquakes and tsunami remind us how important it is for our schools to be prepared for emergencies. At the beginning of each school year, school administrators should identify personnel who are trained in CPR and First Aid. Each school should have a minimum of four-five trained individuals. Large schools, such as comprehensive high schools, should have at least 10-15. Those managing the first aid station and the search and rescue teams should be among those trained.

The CPR (Cardiopulmonary Resuscitation), AED (Automated External Defibrillator), and First Aid classes are offered by District Nursing Services. These classes are sponsored by the American Heart Association (AHA), and successful completion results in an AHA card valid for two years.

For schools with an AED, at least one person with current CPR/AED training must be on site at all times. The informational AED pamphlet should be distributed annually to all faculty and staff members (See BUL-4480.0 for more information).

Heartsaver AED, a comprehensive course for the First Responder, is designed to teach CPR, AED, and relief of foreign-body airway obstruction (FBAO) to all lay rescuers, particularly for emergencies in the workplace. The class is specifically designed for lay rescuers who are required to obtain certification for a CPR/AED course.

First Aid training will enable participants to identify the first aid steps for basic and medical emergencies, internal and external injuries, and environmental emergencies. You can sign up for these classes on the [Learning Zone](#) by accessing [Inside LAUSD](#). School nurses teach these classes. Both CPR/AED and First Aid classes are highly recommended for people responding in a disaster situation. For more information, call District Nursing Services at 213.765.2800.

## ELECTION NEWS

Next Tuesday, March 29, 2011, is the legal date that the Los Angeles City Elections Bureau will certify the results of School Board District 5 and all other elections from March 8. There are officially 33,000 absentee ballots countywide and 9,000 provisional ballots to count, and Board District 5 is a portion of those ballots.

You may have heard that the previously posted 45% for **Luis Sanchez** has climbed to 49%. Other stories indicate that the percent for Sanchez has decreased and the percent for AALA-supported candidate **Bennett Kayser** has increased. At this time, a runoff appears likely to take place on May 17, 2011, and AALA will keep you informed via the *Update*.

Board District 5 includes Los Feliz, Silverlake, Echo Park, Atwater, Eagle Rock, Mount Washington, parts of Highland Park and El Sereno, Hermon, City Terrace, East Los Angeles, and the six Southeast cities of Vernon, Huntington Park, Southgate, Bell, Cudahy and Maywood. Other cities have parts in the District such as Monterey Park, Commerce and Bell Gardens. This Board district was created in the redistricting of 2002, and another redistricting is expected in 2012.

## MISSING ITEMS or TEAM CLEANING REVISITED

*AALA member, **Dean Tagawa**, Principal of Lafayette Park Primary Center, sent the following letter on March 21, 2011, to his Director with a copy to **Earl Perkins**, Assistant Superintendent, Operations. We thank Dean for giving AALA permission to publish it.*

I know the team cleaning has been a challenge for all of you. My previous plant manager (prior to the team cleaning) was reassigned as our PM for the team cleaning crew. I asked him and my outgoing plant manager to do an inventory. I was shocked by the results. I am missing 15 cases of water, 4 cases of Medic Disinfectant (\$96), 4 cases of Odorant (\$45), 6 gallons of Blast-it (\$46), 4 boxes of paper towels (\$62), wet/dry shop vac and about 15 broom or mop handles. There might be other things but these estimates are on the low end.

In addition, I will be going over my security expectations because I came to work on Saturday afternoon, and all my ball bins had locks on them but the handles were not latched properly, so the doors appeared locked but could be pulled open. As a reminder, this is my 5th evening plant manager, my 5th daytime person, and my 3rd 3-5:00 pm person, with countless numbers of subs. I will review all of this with the new plant manager this afternoon, but my concern remains that the team cleaning concept leaves our schools vulnerable. It may be that the team cleaning concept puts "too many cooks in the kitchen." I can't tell all of you how much time it takes to meet with each person, review my expectations, come in during the evening to check on the crews, field teacher complaints, etc . . .

Again, a better solution could be looked at where by a plant manager oversees three locations during the day (spot checks in the evening) and stop the team cleaning idea. Currently, the same number of staff could service three schools without paying for mileage, evening differentials, and loss of travel time, while maintaining at least one day person at each site, one evening person at each site, and one traveling person to service the two largest sites with a working plant manager.

While this is a difficult time for all involved, it is the school sites that are bearing the brunt of this burden.

***Note:** Chief Facilities Executive **James Sohn** has submitted his resignation to the District and it was accepted.*

**40 ADMINISTRATORS CULMINATE FROM CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS, URBAN SCHOOL LEADERS MASTER SCHEDULE INSTITUTE**

On March 17, in a celebratory luncheon honoring the fifth Cohort of the Master Schedule Institute, forty (40) principals and coadministrators received certificates for their work this spring in the High School Seminar or the Middle School Seminar. Superintendent-Elect **Dr. John Deasy** attended the luncheon and congratulated the recipients on their completion of this seminar that focused on the important work related to understanding their role of supervising a school's master schedule. This professional development opportunity was provided at California State University, Dominguez Hills, through a grant from the Department of Education and in collaboration with AALA and LAUSD, for administrators in all Local Districts.

The following administrators received High School Certificates: **Carrie Allen**, Principal, Crenshaw HS (3); **Jane Berman**, Coordinator, Local District 5; **Rup Boyd**, Chief Academic Officer, MLA Partnership Schools; **Latasha Buck**, Assistant Principal, Southeast HS (6); **Lakisha Clark**, Program Specialist, Gardena HS (8); **Nish Dual**, Assistant Principal, Manual Arts HS (T/7); **Todd Engle**, Assistant Principal, Manual Arts HS (T/7); **Marilyn Gavin**, Principal, Mendez Learning Center (T/5); **Robert Lopez**, Principal, Banning HS (8); **Dr. Evelyn Mahmud**, Principal, Jordan HS (7); **Dr. Gary Martinez**, Assistant Principal, Jordan HS (7); **Elsa Mendoza**, Principal, Venice HS (3); **Erica Nava**, Assistant Principal, West Adams HS (T/4); **Dr. Ogo Okoye-Johnson**, Assistant Principal, Cleveland HS (1); **Karen Perkins**, Principal, STEM Academy (4); **Willis Rodgers**, Assistant Principal, Bell HS (6); **Reginald Sample**, Principal, Dorsey HS (3); **Jonathan Sibson**, RTI Coordinator, Local District 5; **Maria Sotomayor**, Principal, Southeast HS (6); **Frank Vasquez**, Principal, Bell HS (6); and **Michelle Woods**, Principal, King-Drew Magnet HS (7). The instructor for the High School Seminar was **Dr. Jim Bryan**.

The following administrators received Middle School Certificates: **Lorna Bounds**, Assistant Principal, Carver MS (T/5); **Maria Bommarito**, Principal, Ochoa Learning Center (6); **Tracie Bowdoin**, Assistant Principal, Bret Harte MS (8); **Myrna Brute**, Principal, Wilmington MS (8); **Patricia Castro**, Principal, Utah K-8 Span School (5); **Edward Colacion**, Principal, Young Oak Kim Academy (4); **Juan Cortes**, Assistant Principal, Gage MS (6); **Leticia Galvan**, Assistant Principal, South Gate MS (6); **Patricia Heideman**, Principal, Sal Castro MS (5); **Paul Hernandez**, Principal, Markham MS (7); **Hilda Maldonado**, Principal Leader, Local District 5; **David Mango**, Principal, South Region MS #2B (6); **Marcelo Martinez**, Assistant Principal, Markham MS (7); **Bonnie Murrow**, Principal, Palms MS (3); **Cesar Quezada**, Principal, Gage MS (6); **Maria Elena Rico**, Principal, Bancroft MS (4); **Miriam Rubalcava**, Principal, South Region MS #2C (6); **Tracey Smith**, Assistant Principal, Orville Wright MS (3); and **Rose Trujillo**, Principal, Berendo MS (4). The instructor for the Middle School Seminar was **Cindy Cordova**, Counseling Coordinator, Local District 5.

**Dr. Joseph Scollo** is the Co-Director of Urban School Leaders Program and **Marion Hogue** is the Institute Supervisor. **Larry Bye**, Administrator, representing **Dr. Judy Elliott**, Chief Academic Officer, and **Jane Pollock**, AALA Consultant, representing **Dr. Judith Perez**, AALA President, attended the culmination luncheon and assisted with the presentation of the certificates. **Sandra Winchell**, Principal Leader, attended on behalf of **Mike Romero**, Local District 8 Superintendent. **Dr. Ann Chlebicki**, Director of Urban School Leaders program, was also in attendance at the luncheon.

**LEGAL BRIEFS**

AALA has partnered with the District's General Counsel's Office to share key legal procedures that will assist administrators in their daily efforts to respond to the needs of students, parents, staff and requesting agencies. We wish to thank **Kelly Barnes**, Assistant General Counsel, and **Julie Hall-Panameno**, Litigation Research Coordinator, for their support for AALA members.

**PROCESSING SUBPOENAS FOR STUDENT RECORDS**

1. Put the signed Affidavit of Custodian of Record on top. If this form was not provided with the subpoena, please call 213.241.7600 to obtain a template form.
2. Put a copy of the subpoena under the signed Affidavit.
3. Put copies of the responsive records next.
4. Make a complete set of copies to keep at the school.
5. Put the signed Affidavit and copies in a sealed envelope marked "Confidential – Contains Student Records" with the Case Name and Number (e.g., The People v. John Doe, Case Number FJ 12345; or Kramer v. Kramer, Case Number BC 12345).
6. Put this envelope inside of the mailing envelope, which should be addressed to the court. Be sure to send to the court or address noted on the subpoena (for example, if the subpoena is for records for a deposition, the location may be different from the court). **DO NOT SEND A COPY** to the subpoenaing attorney unless there is separate authorization, such as parent consent. Send so that you can track receipt (certified mail, return receipt or other method) and so that the envelope arrives by the date and time noted on the subpoena.
7. In addition, Education Code section 49077 requires schools to make a reasonable attempt to contact the parent/guardian of a student whose records are requested via subpoena to let the parent/guardian know we have a subpoena and must comply. This reasonable attempt should happen prior to sending the documents (if you don't have good phone numbers, document the attempt to contact).

To obtain a copy of the Affidavit of Custodian of Records, please call 213.241.7600.

Additional legal subjects will be featured in future UPDATE editions.

**SAVE THE DATE**

**WEDNESDAY, APRIL 27, 2011** – **AALA Spring Alumni Luncheon** will be held at the Stadium Club, Dodger Stadium, 11:30 a.m. – 2:00 p.m. The featured speaker will be **Dr. John Deasy**, Superintendent-Elect, LAUSD.

## POSITIONS AVAILABLE

**Minimum Qualifications:** Candidates are responsible for making sure all the District requirements have been met. Do not contact AALA for information regarding positions. Use the listed contact phone number.

### CERTIFICATED POSITIONS AVAILABLE

#### *PRINCIPAL, SECONDARY*

**Valley Region HS #4 (1) MST 45**, 10445 Balboa Blvd., Granada Hills, CA 91344

Valley Region #4 is a D Basis school. For information and application procedures contact **George Bartleson**, Principal Leader, at 818.654.3615. **Filing deadline is Friday, April 8, 2011.**

#### *SECONDARY PRINCIPALS, SMALL SCHOOL, MST 40, (Temp. Adv.)*

**South Region Learning Complex #2 (7)**, 6100 South Central Avenue, Los Angeles, CA 90001 (*5 Positions*)

South Region Learning Complex #2 is a D Basis school.

**Communications and Technology School – Filing deadline is Friday, April 1, 2011.**

**Green Design Community School – Filing deadline is Friday, April 1, 2011.**

**Public Service Community School – Filing deadline is Friday, April 1, 2011.**

**Performing Arts Community School – Filing deadline is Friday, April 1, 2011.**

**Site Operations Coordinator – Filing deadline is Friday, May 6, 2011.**

For information and application procedures contact **Dr. Russ Thompson**, Principal Leader, at 323.242.1492.

**Central Region HS #13 (4)**, 2050 San Fernando Road, Los Angeles, CA 90065 (*3 Positions*),

Central Region High School is a D Basis school.

**Los Angeles River School – Filing deadline is Friday, April 8, 2011.**

**ARTLAB Arts and Community Empowerment School – Filing deadline is Friday, April 8, 2011.**

**School of History and Dramatic Arts – Filing deadline is Friday, April 8, 2011.**

For information and application procedures contact **Dr. Annick Draghi**, Principal Leader, at 213.241.0100.

#### *PRINCIPALS, PILOT SCHOOL, MST 39, (Temp. Adv.)*

**Central Region MS #7 (5)**, 1420 East Adams Blvd., Los Angeles, CA 90011 (*2 Positions*)

Central Region Middle School is a D Basis school.

**Business and Technology School – Filing deadline is Friday, April 8, 2011.**

**School of Arts and Culture – Filing deadline is Friday, April 8, 2011.**

For information and application procedures contact **Jesus Angulo**, Principal Leader, at 323.224.3100.

The following positions are available to view in their entirety by going to the AALA Website, <http://www.aalausd.com>. By clicking on “positions available” to the left of the screen, you can select School-Based and Nonschool-Based positions and click on any position to view the specific flyer.

POSITION	LOCATION	DEADLINE	CONTACT
Asst. Prin., SCS	Bravo Medical Magnet HS	04/01/11	323.224.3173

POSITION	DEADLINE
<ul style="list-style-type: none"> <li>▪ <b>SPECIALIST, SPEECH AND LANGUAGE (2 Positions), MST 38, B Basis, Division of Special Education</b></li> </ul> For information and application procedures contact <b>Elaine Shackelford</b> , Coordinator, Related Services, at 213.241.6200.	<b>12:00 p.m. Mon., April 4, 2011</b>