

UPDATE

Week of August 25, 2008

LAUSD SENIOR STAFF EARN GOLD MEDALS

During the past two weeks, we have been treated to visions of outstanding athletes from around the world earning gold medals in a variety of Olympic competitions. Who can forget the ongoing spectacle of **Michael Phelps** winning eight gold medals in swimming all in record time and some by the narrowest of margins? Or, the “Redeem Team” from the USA winning the gold medal in men’s basketball. Or, the USA women coming from behind to win the 4x400 meters relay? Whether it was gymnastics, beach volleyball, track and field or any other sport, these gold medal victories were stunning achievements and a credit to the determination of the athletes involved.

It was stated in a recent *Los Angeles Times* story that, prior to 1932, Olympic competition also included the arts and literature. So, AALA would like to re-institute this more expanded practice by awarding gold medals for outstanding support for school administrators. The awardees for this Olympic year are Superintendent **David L. Brewer III**, Senior Deputy Superintendent **Ramon Cortines**, and Local District 8 Superintendent **Linda Del Cueto** for upholding due process rights and the rule of law in the face of constant badgering and publicity stunts. **Their willingness to publicly support one of our principals who is being vilified by UTLA for upholding District policy demonstrates their political courage thus far.**

AALA further hopes that the leadership of UTLA will eventually earn its own gold medal by abandoning the cheap, demeaning tactics of its Harbor Area Representative, **Mike Gipson**, and turn to the use of authentic due process to redress grievances. Like AALA, we hope that UTLA will fully embrace collaborative problem solving rather than unprofessional publicity stunts that are unbecoming of teachers. Mediation is the tool of statesmen; badgering and demagoguery are the tools of scoundrels. We hope that UTLA leaders will pick the former and not the latter. **Perhaps UTLA should transfer Mr. Gipson so that he may have a fresh start elsewhere!**

AALA also hopes that our gold medal winners stay true to their convictions and never do anything to forfeit their medals.

2008-2009 ORGANIZATION PRESIDENTS

<p><u>ADULT SCHOOLS ASSISTANT PRINCIPALS' COUNSELING SERV. ASSOCIATION (APACS)</u> Melissa McCarthy, President (mas6529@lausd.net) North Valley Occupational Center (818) 365-9645 Fax (818) 365-2695</p>	<p><u>REQUIRED LEARNING ADMINISTRATORS (RLAO)</u> Karen Redway, President (karen.redway@lausd.net) Gompers MS (323) 241-4000 Fax (323) 418-0778</p>
<p><u>ADULT SCHOOLS ASSISTANT PRINCIPALS' OPERATIONS ASSOCIATION (ASAPO)</u> Stephanie Lewis, President (slewis1@lausd.net) North Valley Occupational Center (818) 365-9645 Fax (818) 365-2695</p>	<p><u>SENIOR HIGH SCHOOLS PRINCIPALS' ORGANIZATION (SHSPO)</u> Marsha Coates, President (marsha.coates@lausd.net) Birmingham High School (818) 758-5200 Fax (818) 342-5877</p>
<p><u>ADULT SCHOOLS PRINCIPALS' ASSOCIATION (ASPO)</u> Richard Wormus, President (rwormus@lausd.net) West Valley Occupational Center (818) 346-3540 Fax (818) 346-3858</p>	<p><u>SENIOR HIGH SCHOOLS ASSISTANT PRINCIPALS' ORGANIZATION (SHAPO)</u> Ogo Okoye-Johnson, President (ono9366@lausd.net) Taft HS (818) 227-3600 Fax (818) 592-0877</p>
<p><u>ELEMENTARY PRINCIPALS' ORGANIZATION (EPO)</u> Christopher Ortiz, President (cortiz@lausd.net) City Terrace School (323) 269-0581 Fax (323) 267-9959</p>	<p><u>ASSISTANT PRINCIPALS' SECONDARY COUNSELING SERVICES ORGANIZATION (APSCSO)</u> Erick Mitchell, President (Ecm1210@lausd.net) Maywood Academy (323) 838-6000 Fax (323) 560-9211</p>
<p><u>ELEMENTARY ASSISTANT PRINCIPALS' ORGANIZATION (EAPO)</u> Robin Evans, President (rte2376@lausd.net) Sixty-Sixth Street School (323) 753-1589 Fax (323) 758-6505</p>	<p><u>ASSISTANT PRINCIPALS' SECONDARY SCHOOLS STUDENT SERVICES ORGANIZATION (APSSSO)</u> Consuelo Garcia, President (cmg9233@lausd.net) Fulton College Preparatory (818) 785-8624 Fax (818) 994-2284</p>
<p><u>ORGANIZATION OF EARLY EDUCATION CENTER ADMINISTRATORS (OEECA)</u> Carol Collins, President (ccc78021@lausd.net) Rosewood Early Ed. Ctr. (323) 655-4048 Fax (323) 655-8946</p>	<p><u>SENIOR HIGH SCHOOLS OPTIONS PRINCIPALS' ORGANIZATION (SHSOPO)</u> Regina Awtry, President (rawtry@lausd.net) Avalon High School (310) 549-2112 Fax (310) 549-3287</p>
<p><u>MIDDLE SCHOOLS PRINCIPALS' ORGANIZATION (MSPO)</u> L. Gail Garrett, President (lgarrett@lausd.net) Peary Middle School (310) 225-4200 Fax (310) 329-3957</p>	<p><u>MIDDLE SCHOOLS ASSISTANT PRINCIPALS' ORGANIZATION (MSAPO)</u> Mark Brownfield, President (mark.brownfield@lausd.net) Curtiss Middle School (310) 661-4500 Fax (310) 537-2115</p>
<p><u>EXTENDED LEARNING ADMINISTRATORS ORGANIZATION (ELAO)</u> Dan Ellis, President (dellis@lausd.net) Santee Complex (213) 763-1000 Fax (213) 742-9883</p>	<p><u>ADMINISTRATIVE INTERESTS GROUPS</u> AAPA Helen Yu (213) 739-2753 AJE Kathy Gonnella (310) 475-8417 Daveda Shapiro (310) 354-3400 CMAA Renee Fuentes-Campa (323) 644-7700 COBA Edna Burems (310) 661-4500 ACSA Kerry Kehrley (323) 221-5173 WEL Barbara Politz (310) 832-0376 CCAE Darlene Neilsen (213) 241-3156 GALAA Wayne Moore (213) 241-4133 Anthony Silva (213) 241-4571</p>

POSITIONS AVAILABLE

Minimum Qualifications: Candidates are responsible for making sure all the District requirements for administrative positions have been met. AALA is not responsible for errors in publication.

NOTE: Please do not contact AALA for information regarding administrative positions. Use the listed contact phone number, or contact LAUSD Human Resources Division at 213.241.6886 or via e-mail at http://certificated.lausd.k12.ca.us/admin_vacancies.

PRINCIPAL, ELEMENARY

Kennedy School (5) MST 41, 4010 East Ramboz Drive, Los Angeles, CA 90063
Kennedy is an E Basis school. For information and application procedures contact **Celia Ripke**, Director, School Services, at 323.224.3100. **Filing deadline is Friday, September 5, 2008.**

ASSISTANT PRINCIPAL, SECONDARY

Hale Middle School (1) MST 39, 23830 Califa Street, Woodlands Hills, CA 91367
Hale is a B Basis school. For information and application procedures contact **Lynda Schwarz**, Director, School Services, at 818.654.3644. **Filing deadline is Wednesday, September 10, 2008.**

Liechty Middle School (4) MST 39, 650 South Union Avenue, Los Angeles, CA 90017
Liechty is a B Basis school. For information and application procedures contact **Annie Webb**, Director, School Services, at 323.932.2221. **Filing deadline is Wednesday, September 10, 2008.**

Revere Charter Middle School (3) MST 39, 1450 Allenford Avenue, Los Angeles, CA 90049
Revere is a B Basis school. For information and application procedures contact **Kavin Dotson**, Director, Middle School Services, at 310.253.7156. **Filing deadline is Wednesday, September 10, 2008.**

ASSISTANT PRINCIPAL, SECONDARY COUNSELING SERVICES (SCS)

Sun Valley Middle School (2) MST 40, 7330 Bakman Avenue, Sun Valley, CA 91352
Sun Valley is a B Basis school. For information and application procedures contact **David Gonzalez**, Director, School Services, at 818.755.5300. **Filing deadline is EXTENDED TO 12:00 p.m., Tuesday, September 9, 2008.**

Cleveland High School (1) MST 40, 8140 Vanalden Avenue, Reseda, CA 91335
Cleveland is a B Basis school. For information and application procedures contact **Kathy Rattay**, Director, Secondary School Services, at 818.654.3673. **Filing deadline is EXTENDED TO Wednesday, September 10, 2008.**

ASSISTANT PRINCIPAL, ELEMENTARY INSTRUCTIONAL SPECIALIST (EIS)

Canterbury School (2) MST 37, 13670 Montague Street, Arleta, CA 91331
Canterbury is a B Basis school. For information and application procedures contact **Mercedes Velazquez**, Director, School Support Services, at 818.755.5428. **Filing deadline is 5:00 p.m., Monday, September 8, 2008.**

Associated Administrators of Los Angeles

POSITIONS AVAILABLE (Continued)

INSTRUCTIONAL SPECIALIST, SCHOOLWIDE REFORM (Temp. Pos., MST 39, A Basis)

Local District 2, 5200 Lankershim Blvd., North Hollywood, CA 91601 818.755.5300

For Polytechnic High School - Responsibilities include supporting the ongoing development, roll-out, and instructional management of the Professional Development Plan. Requires 5 years of successful full-time public school certificated experience, with 3 years as a teacher. For information and application procedures contact **Maria Ochoa**, Director, Secondary School Services. **Filing deadline is 5:00 p.m., Friday, September 5, 2008.**

ADMINISTRATOR, SPECIAL EDUCATION SUPPORT UNIT-NORTH (Temp. Adv., MST 43, A Basis)

Div. of Special Education, 333 S. Beaudry Ave., 17th Fl., Los Angeles, CA 90017 213.241.6701

Responsibilities include serving as administrator of the Special Education Support Unit. For information and application procedures contact **Donnalyn Jaque-Anton**, Associate Superintendent. **Filing deadline is 5:00 p.m., Wednesday, September 10, 2008.**

The following Positions Available are for PARTNERSHIP FOR LOS ANGELES Schools:

ASSISTANT PRINCIPAL, ELEMENTARY INSTRUCTIONAL SPECIALIST (EIS), Figueroa Street School, 510 West 111th Street, Los Angeles 90044, MST 37, B Basis.

INSTRUCTIONAL SPECIALIST, Roosevelt High School, 456 S. Mathews Street, Los Angeles 90033, MST 40, A Basis.

EXTENDED/REQUIRED LEARNING ACADEMY ADMINISTRATOR, Stevenson Middle School, 725 S. Indiana Street, Los Angeles 90023, MST 39, B Basis.

EXTENDED/REQUIRED LEARNING ACADEMY ADMINISTRATOR, Roosevelt High School, 456 S. Mathews Street, Los Angeles 90033, MST 40, A Basis.

ASSISTANT PRINCIPAL, SECONDARY, Roosevelt High School, 456 S. Mathews Street, Los Angeles 90033, MST 40, A Basis.

ASSISTANT PRINCIPAL, SECONDARY, Santee Education Complex, 1921 S. Maple Avenue, Los Angeles 90011, MST 40, A Basis.

Filing Period Starting: August 22, 2008 or until filled.

ASSISTANT PRINCIPAL, SECONDARY COUNSELING SERVICES (SCS), Roosevelt High School, 456 S. Mathews Street, Los Angeles 90033, MST 40, A Basis.

Filing Period Starting: August 29, 2008 or until filled.

For information and application procedures for the above positions, contact **April McFadden**, The Partnership for Los Angeles Schools, Office of Mayor **Antonio Villaraigosa**, 200 North spring Street, Room 303, Los Angeles, CA 90012, april.mcfadden@lacity.org.

PREVIOUSLY ANNOUNCED POSITIONS STILL AVAILABLE

Position	Location	Deadline	Contact
Asst. Prin., Elementary	Rowan Avenue School	09/05/08	323.224.3100
Asst. Prin., EIS	Stoner Avenue School	09/03/08	310.253.7100
Asst. Prin., EIS	Third Street School	09/05/08	310.253.7123
Asst. Prin., Secondary	Frost Middle School	09/02/08	818.654.3643
Admin. Coordinator, Elementary District Reading Programs	Instr. Elementary Language Arts EXTENDED TO	09/12/08	213.241.6444

P-CARD COMPLIANCE VERIFICATION

As a follow up to previous Procurement Advisory as well as email notifications, we are reiterating the P-Card Compliance for Reinstatement of P-Cards for FY 08-09.

In order for the P-Card to be reinstated for the new fiscal year, it is required per Bulletin 4119.0 District Credit Card Program issued April 15, 2008, that all cardholders are 100% reconciled in the Procure system and all Approving Officials must be 100% compliant with reviewing reconciled transactions in Procure system, even for past years.

A Cardholder must reconcile all their transactions in the Procure System.

An Approving Official may either “approve” or “challenge” these transactions. For those Approving Officials that have replaced a previous Approving Official, you must still review past transactions, even if you were not the Approving Official at the time. This is required in order to clear all unreviewed transactions for your location. If you are not comfortable “approving” a transaction, you may “challenge” the transaction. Challenging a transaction will not reflect negatively on the Approving Official. Policies, Procedures and Compliance Unit will be reviewing the “challenged” transactions for final resolution.

If a cardholder and/or Approving Official are not both 100% compliant, the P-Card will not be reinstated for FY 08-09.

For Verification of Reinstatement:

Schools and Local District Offices 1 through 8, please contact the District Credit Card Office at (562) 654-9363 or (562) 654-9405 or pcard@lausd.net.

Offices and non-traditional schools, please contact Policy, Procedures, and Compliance at (213) 241-3099 or psg-ppc@lausd.net.

For P-Card Changes/Updates/Exceptions:

Please contact the District Credit Card Office at (562) 654-9312.

We appreciate your patience and cooperation in this important compliance effort!

(The above information is from the District Credit Card Program Office)

TECHNIQUES TO USE WHEN CALLED TO A CONFERENCE

1. Ascertain the nature and purpose of the conference.
 - a. Disciplinary? (If so, contact AALA immediately. You have a contractual right to have a representative present.)
 - b. For discussion purposes?
 - c. A sharing of information?
 - d. Fact-finding?
 - e. Will a Conference Memo be sent to you after the meeting.
2. Determine who will be present at the conference. (IMPORTANT: see #6)
3. To the degree possible, prepare for the conference by:
 - a. Placing your facts in chronological order.
 - b. Gathering written statements from witnesses that may support your position.
4. Do not overrespond to questions — state the facts succinctly — only respond to the question(s) asked.
 - a. It may be a good idea to prepare a set of notes (if the subject of the conference is known).
 - b. It is OK to say, "I don't recall" or "I don't know."
5. Do not permit the conference to be electronically recorded.
6. If the person holding the conference with you has an additional person present, you are also entitled to have someone with you.
7. Take notes of key items discussed during the conference, especially those items which you may wish to research or respond to following the conference.
8. Do not engage in "off the record" comments. Oftentimes "off-the-record statements" become part of the record!

NOTE: You need to provide a written response to any Conference Memos.

WHEN IN DOUBT CONTACT AALA

Reminder –

WEALTH CONCEPTS SEMINAR

You are invited to attend a Personal Financial Management and Estate Planning Seminar, which is voluntary, sponsored by the Circle of Wealth Company and Wealth Concepts, Inc. on **Wednesday, September 10, 2008, from 5:30-7:00 p.m. in the 3rd floor conference room at AALA, 1910 W. Sunset Blvd., Los Angeles, 90026.** The seminar will include light dinner refreshments. Each attendee will take home two 30-page guidebooks and will have an opportunity to schedule an initial complimentary consultation. **Please RSVP to Antoine Turner at 310.524.9588 or email to: Antione@WealthConceptsOnline.com.**

ASSOCIATED ADMINISTRATORS OF LOS ANGELES

*INVITES ACTIVE AND RETIRED MEMBERS
AND FRIENDS TO A RECEPTION HONORING*

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AND
BOARD OF EDUCATION MEMBERS
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JULIE KORENSTEIN
MARGUERITE LAMOTTE
RICHARD VLADOVIC
AND
SUPERINTENDENT DAVID L BREWER III*

DATE: WEDNESDAY, OCTOBER 1, 2008

TIME: 4:30 P.M. 7:00 P.M.

*PLACE: THE CENTER AT CATHEDRAL PLAZA
555 W. TEMPLE STREET, LOS ANGELES, CA 90012
(Parking is complimentary.)*

*ENJOY COMPLIMENTARY HORS D'OEUVRES & REFRESHMENTS
And
EXPERIENCE FUN, FRIENDSHIP, AND FELLOWSHIP!*

*PLEASE RSVP TO:
AALA, 1910 Sunset Blvd., Suite 510, Los Angeles, CA 90026
Phone: 213.484.2226 - Fax: 213.484.0201 - Email: rsvp@aala.us*